

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

September 6, 2012

The Committee of the Whole of the Board of County Road Commissioners met on Thursday, September 6, 2012 and called to order at 8:30 A.M. by Chairman Palarz.

Present: Commissioners Palarz, Vander Kooi, Bird, Elhart, Grifhorst, Manager Laughlin; and Secretary Mikita

Absent: Engineer Zarzecki

The Board reviewed and audited the vouchers for September 6, 2012.

At 9:00 A.M., the regular meeting was called to order. All present as before.

Michael McGraw of Eastbrook Companies addressed the Board regarding another deviation and approval to the phasing of the Lowing Woods development. After consideration and discussion, Commissioner Vander Kooi moved the following to approve the preliminary plat for Lowing Woods Phase 6, subject to the following conditions:

1. The developer shall submit a bank letter of credit in the amount of \$200,000 to the Road Commission for assurance that Taylor Street will be reconstructed and improved to an acceptable standard approved by the Road Commission.
2. The improvements to Taylor Street shall be completed in conjunction with Phase 7 of the development.
3. If Taylor Street is utilized for any construction access purposes, it shall be the responsibility of the developer and/or the developers' contractor to apply dust control materials on Taylor Street and to grade/repair the road as necessary.
4. The proposed gravel access drive that will connect Taylor Street to the Phase 6 will not be considered a public road nor will the Road Commission provide any maintenance on the access drive. The developer and/or the developer's contractor shall maintain the access drive with the necessary grading and plowing to provide an appropriate emergency access.

Seconded by Commissioner Bird and carried.

Commissioner Bird moved to approve the Agenda as presented, seconded by Commissioner Elhart carried.

Commissioner Bird moved to approve minutes of August 23, 2012, seconded by Commissioner Elhart and carried.

Commissioner Vander Kooi moved to approve payment of bills in the amount of \$2,195,153.78, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

Commissioner Elhart moved to approve Traffic Control Order Number 869 stopping eastbound and westbound traffic on Port Sheldon Street at 144th Avenue, seconded by Commissioner Grifhorst and carried.

Secretary Mikita reported on MTF revenues received to date.

Secretary Mikita discussed estimates to be used for FY2013 MTF revenues and labor expense levels.

Manager Laughlin reported on the following:

- Legislative meeting to be held at the County facility on September 28, 2012.
- MTA Conference report presentation.
- National award received for repurposing used truck tires for wing plow cutting edge.
- MCRSIP report of liability refund checks for 2012.
- Scheduled zoning meeting at Allendale Township on September 17, 2012.
- State Road drainage issue. Commissioner Vander Kooi moved to authorize staff to purchase culvert pipe at the low quote prior to the next Board meeting, seconded by Commissioner Elhart and carried.

Manager Laughlin reviewed the October newsletter.

Commissioner Bird moved to accept the website proposal from Webtecs, Inc. for 2012, seconded by Commissioner Vander Kooi and carried.

Manager Laughlin presented correspondence received from the Road Commission State Negotiating Committee regarding the proposed State maintenance contract.

Manager Laughlin reported that no comments have yet been received regarding the proposed Strategic Improvement Plan.

Public Comment: None

Meeting adjourned at 10:45 A.M.