

<b>OTTAWA COUNTY ROAD COMMISSION</b>  <b>ADMINISTRATIVE POLICY</b>	<b>NUMBER: 12</b>  <b>EFFECTIVE DATE: 03/01/18</b>  <b>REVISION NUMBER: 1</b>
<b>SUBJECT: DEVELOPING PUBLIC ROADS, PERMITTED ACTIVITIES, &amp; MISCELLANEOUS FEE SCHEDULE</b>	

This Fee Schedule was developed to provide a system for the Road Commission to recover a portion of its necessary and actual costs for the review of plans, issuance of permits, monitoring and inspection of construction activities, and other related expenses.

### DEVELOPING PUBLIC ROADS FEES

<u>Item of Work</u>	<u>Fee</u>
<b>Plan Review</b>	
Preliminary Plan Review 1 – 10 lots	\$300/Plan or Phase
Preliminary Plan Review 11 + lots	\$400/Plan or Phase
Construction Plan Review 1 – 10 lots	\$1,300/Plan or Phase
Construction Plan Review 11 + lots	\$2,500/Plan or Phase
<b>Construction Inspection and Testing</b>	
Construction inspection and testing fees will be calculated utilizing the total road construction cost for the development (construction + 8% contingencies) as approved by the County Engineer. The fees will be held in an escrow and utilized to pay for the services of an independent Construction Inspector retained by the County Engineer. The Proprietor shall be responsible for any fees that occur from construction inspection and testing that are above the amount held in escrow. Any balance in the construction inspection and testing escrow not utilized will be returned to the Proprietor after the final acceptance phase of the development.	
Construction Inspection/Testing 1 – 10 lots	5% or \$10,000 min
Construction Inspection/Testing 11+ lots	5% or \$20,000 min
<b>Signs</b>	
Street Name – Installed, 6”, 9”, or 12”	\$140,\$175,\$225/Sign
Stop Sign – Installed, 30” or 36”	\$160,\$210/Sign
No Outlet – Installed	\$180/Sign
Road Ends – Installed	\$130/Sign
Boulevard Signs – Installed	\$440/Boulevard

**PERMIT ACTIVITIES FEES**

<u>Item of Work</u>	<u>Permit Fee</u>
<b>Driveways</b>	
Commercial Driveway	\$500/Driveway
Right, Center, or Lane Improvements	\$200/Permit
Resurfacing Commercial Driveway	No Charge
Residential Driveway	\$100/Driveway
Resurfacing Residential Driveway	No Charge
Field Driveway	\$100/Driveway
Temporary Driveway	\$300/Driveway
<b>Utilities</b>	
Public Utility	
Mainline, < 1000 feet	\$500/Permit
Mainline, 1000 feet to ½ mile	\$1,400/Permit
each additional 1 foot to ½ mile increment	\$800/Increment
Franchise Utility, Gas and Power	
Mainline, < 1000 feet	\$400/Permit
Mainline, 1000 feet to ½ mile	\$800/Permit
each additional 1 foot to ½ mile increment	\$400/Increment
Franchise Utility, Telecommunications	\$400/Permit + Oversight Fee
<u>Installation Oversight Fee</u>	
Mainline 1 foot to ½ mile	\$400
each additional 1 foot to ½ mile increment	\$400/Increment
Annual Utility Maintenance (outside of roadway)	\$200/Permit
Emergency Utility Roadway Open-Cut	\$500/Open Cut
Utility Poles and Anchors	\$150/Permit
Aerial Cable	\$100/Permit
Utility Roadway Crossing:	
Bore or Directional Drilling Method	\$200/Each Crossing
Open-Cut Method	\$500/Open Cut
<b>Sidewalks and Non-Motorized Facilities</b>	
Sidewalk/Non-Motorized, < 1000 feet	\$500/Permit
Sidewalk/Non-Motorized, 1000 feet to ½ mile	\$1,400/Permit
each additional 1 foot to ½ mile increment	\$800/Increment

<u>Item of Work</u>	<u>Permit Fee</u>
<b>Transportation</b>	
Annual Transportation	\$100/Permit
Annual Mobile Home Transportation	\$100/Permit
Single Move Transportation	\$25/Permit
Super Move Transportation	\$100/Permit
Single Move Mobile Home Transportation	\$25/Permit
Seasonal Milk Haul Route	\$100/Permit
Seasonal Agricultural	\$100/Permit
Seasonal Utility Non-Emergency Exemption	\$100/Permit
<b>Road Restoration or Improvement (includes utility work)</b>	
Road Restoration/Improvement, < 1000 feet	\$500/Permit
Road Restoration/Improvement, 1000 feet to ½ mile	\$1,400/Permit
each additional 1 foot to ½ mile increment	\$800/Increment
<b>Miscellaneous Permits</b>	
Annual Engineering & Survey Work in ROW	\$100/Permit
Ditch Enclosure	\$100/Permit
Ditching	No Charge
Annual Dust Control	No Charge
Tree Removal	No Charge
Banners and Parades – Township Only	No Charge

**MISCELLANEOUS FEE SCHEDULE**

<u>Item of Work</u>	<u>Permit Fee</u>
<b>Variance Request</b>	\$500/Request
<b>Abandonment Request</b>	\$1,200/Request

Adopted by the Board of County Road Commissioners: March 1, 2018

This Policy supersedes and rescinds the previous Permit Fee Schedule of August 19, 2014.