



OTTAWA COUNTY ROAD COMMISSION

**AGENDA**

**Thursday, April 23, 2020**

*This meeting will be conducted in accordance with Executive Order 2020-48 through a telephone conference call. If you are interested in listening to the meeting or providing public comments, call 1(312)626-6799 and use meeting ID# 924 3356 0997.*

9:00 A.M. - Road Commission regular meeting call to order: Roll Call

Commissioner Bird  
Commissioner Elhart  
Commissioner Gajewski - Chairperson  
Commissioner Grifhorst  
Commissioner Miedema – Vice Chairperson

Other Introductions

Brett Laughlin – Managing Director  
Pat Staskiewicz – Public Utility Director  
Alex Doty – Communications Administrator  
Public Participants

1. Approval of Agenda and the April 9, 2020 meeting minutes as presented:

Roll Call

2. Approve the Bills and Payroll in the amount of \$\_\_\_\_\_.

Roll Call

3. First Public Comment Period

*Each person who wishes to speak during the public comment period shall state and their name and address. Comments shall be limited to three (3) minutes.*

4. 2019 Act 51 Report Approval

*The Act 51 report is an annually required document that summarizes the overall financial condition of the Road Commission. It represents an account of all revenues and expenditures of Act 51 funds distributed from the Michigan Transportation Fund (MTF).*

**Suggested Motion: Approve the submission of the Ottawa County Road Department Annual Financial Report (Act 51) to the State of Michigan as presented.**

5. Previous Encroachment Removal Orders - Date Extension

*Last Fall there were 26 property owners who acknowledged a violation in a concrete driveway approach construction and agreed to remove the concrete driveway approach by May 31, 2020. Given the current COVID-19 pandemic, staff recommends extending the date to July 31, 2020.*

**Suggested Motion: Given the current COVID-19 pandemic, approve a time extension for previous encroachment removal order deadlines for concrete driveway approach violations from May 31, 2020 to July 31, 2020.**

Roll Call

6. Encroachment Removal Orders

*There are 4 concrete driveway approach violations that have been brought to our attention. Driveway permits were not issued or obtained. The addresses are as follows: 1974 Lake Street, Park Township (concrete and improper slope); 12614 New Holland Street, Holland Township (concrete); 17755 28<sup>th</sup> Avenue, Wright Township (concrete); and 1735 Waukazoo Drive, Park Township (concrete and improper slope). Notifications were sent with no resolution. Next step would be for Encroachment Removal Orders by the Board.*

**Suggested Motion: Approve the Encroachment Removal Orders for the following Driveway Violations as presented: 1974 Lake Street, Park Township; 12614 New Holland Street, Holland Township; 17755 28<sup>th</sup> Avenue, Wright Township; and 1735 Waukazoo Drive, Park Township.**

Roll Call

7. Managing Directors Report

2019 Road Commission Audit  
2020 OCRC Programs Update  
MACC Watershed Dues  
Potential 2020 Budget Amendment

8. Second Public Comment Period

*Each person who wishes to speak during the public comment period shall state and their name and address. Comments shall be limited to three (3) minutes.*

9. Commissioner Comments

10. Adjournment

**Next Meeting is Thursday, May 7, 2020**



OTTAWA COUNTY PUBLIC UTILITIES

**AGENDA**

**Thursday, April 23, 2020**

*This meeting will be conducted in accordance with Executive Order 2020-48 through a telephone conference call. If you are interested in listening to the meeting or providing public comments, call 1(312)626-6799 and use meeting ID# 924 3356 0997.*

Public Utilities regular meeting call to order: Roll Call

Commissioner Bird  
Commissioner Elhart  
Commissioner Gajewski - Chairperson  
Commissioner Grifhorst  
Commissioner Miedema – Vice Chairperson

**Other Introductions**

Brett Laughlin – Managing Director  
Pat Staskiewicz – Public Utility Director  
Alex Doty – Communications Administrator  
Public Participants

1. Approval of Agenda and the April 9, 2020 meeting minutes as presented:

Roll Call

2. Approve the Bills in the amount of \$\_\_\_\_\_.

Roll Call

3. First Public Comment Period

*Each person who wishes to speak during the public comment period shall state and their name and address. Comments shall be limited to three (3) minutes or less.*

4. Public Utility Directors Report

5. Second Public Comment Period

*Each person who wishes to speak during the public comment period shall state and their name and address. Comments shall be limited to three (3) minutes or less.*

6. Commissioner Comments
7. Adjournment

**Next Meeting is Thursday, May 7, 2020**